

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

5

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 10/25/2007		2. CONTRACT NO. (If any)		6. SHIP TO: Howard Weiner	
3. ORDER NO. DTMA5V08037		4. REQUISITION/REFERENCE NO. IT-809103		a. NAME OF CONSIGNEE U.S. MERCHANT MARINE ACADEMY	
5. ISSUING OFFICE (Address correspondence to) U.S. Merchant Marine Academy (Procurement) MMA-5206, Division of Procurement Kings Point NY 11024-1699				b. STREET ADDRESS Department of Information Technology (DOIT)	
c. CITY Kings Point		d. STATE NY		e. ZIP CODE 11024-1699	
7. TO: a. NAME OF CONTRACTOR				f. SHIP VIA	
b. COMPANY NAME ISSUETRAK INCORPORATED				8. TYPE OF ORDER	
c. STREET ADDRESS 249 Central Park Avenue				<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY Virginia Beach				<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
e. STATE VA				f. ZIP CODE 23462	
9. ACCOUNTING AND APPROPRIATION DATA 7008 - 175 - 000 - 2008 - 1D - 1AA - 12 - 600 - 00000 - 12 - 600 - - - 25710 - 6100 - 6600 -				10. REQUISITIONING OFFICE U.S. MERCHANT MARINE ACADEMY	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
13. PLACE OF a. INSPECTION USMMA, Kings Point, NY 11024		b. ACCEPTANCE USMMMA, Kings Point, NY 11024		16. DISCOUNT TERMS 10 days % 20 days % 30 days % days %	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	SEE LINE ITEM DETAIL					
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.			17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO: Justin Breedon					
	a. NAME USMMA A/P Branch, AMZ-160					
	b. STREET ADDRESS (or P.O. Box) USMMA A/P Branch, AMZ-160, PO Box 25710					
	c. CITY Oklahoma City		d. STATE OK	e. ZIP CODE 73125		\$2,000.00
22. UNITED STATES OF AMERICA BY (Signature)			23. NAME (Typed) Gregg Wanlass TITLE: CONTRACTING/ORDERING OFFICER			

PAGE NO.
3 of 3

PAGE NO.
3 of 3

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TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i) ➡ \$2,000.00

Contract Level Funding Summary	Document Number DTMA5V08037	Title Help Desk Tracking System	Page 4 of 5
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7008 - 175 - 000 - 2008 - 1D - 1AA - 12 - 600 - 00000 - 12 - 600 - - - 25710 - 6100 - 6600 -

\$2,000.00

Reference Requisition: IT-809103

Total Funding: \$2,000.00

	Document No. DTMA5V08037	Document Title Help Desk Tracking System	Page 5 of 5
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1 52.252-02 CLAUSES INCORPORATED BY REFERENCE

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

www.acqnet.gov/far/

www.dot.gov/ost/m60/tamar/tar.htm

Clause	Title	Date
52.213-02	Invoices	April 1984
52.222-03	Convict Labor	June 2003
52.232-01	Payments	April 1984
52.232-08	Discounts for Prompt Payment	February 2002
52.232-25	Prompt Payment	October 2003
52.232-33	Payment by Electronic Funds Transfer-Central Contractor Registration	October 2003
52.233-01	Disputes	July 2002
52.243-01	Changes--Fixed Price	August 1987
52.246-01	Contractor Inspection Requirements	April 1984
52.249-04	Termination for Convenience of the Government (Services) (Short Form)	April 1984
52.249-08	Default (Fixed-Price Supply and Service)	April 1984
52.222-26	Equal Opportunity	April 2002
52.222-35	Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	September 2006
52.222-36	Affirmative Action For Workers with Disabilities	June 1998
52.227-14	Rights in Data--General	June 1987